

THE CONSTITUTION AND BY-LAWS OF THE GREAT SALT LAKE DOG TRAINING CLUB

CONSTITUTION

ARTICLE I NAME AND OBJECTS

- Section 1.** The name of the Club shall be the GREAT SALT LAKE DOG TRAINING CLUB.
- Section 2.** The objects of the Club shall be:
- (a) to promote the training of dogs,
 - (b) to disseminate knowledge regarding obedience training,
 - (c) to conduct classes for the training of dogs and their handlers,
 - (d) to encourage the training of judges,
 - (e) to hold and support obedience trials, rally trials, scent work trials, tracking tests and other AKC adopted performance events under the rules and regulations of the American Kennel Club, and
 - (f) promote cooperation and good sportsmanship among its members in the training and exhibition of dogs.
- Section 3.** The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues, donations or training fees to the club shall inure to the benefit of any member or individual.
- Section 4.** The members of the Club shall adopt and may from time to time revise such By-Laws as may be required to carry out these objects. The Club Board of Directors shall review the by-laws at each November Board Meeting and shall submit proposed changes to the general membership at the January meeting.

BY-LAWS

ARTICLE I MEMBERSHIP

- Section 1. Eligibility.** There shall be four types of membership:
- (a) Regular Voting Member open to all people eighteen (18) years of age and older.
 - (b) Family Membership – enjoys all the privileges of the Club who are eighteen (18) years or older and reside in the same household.

- (c) Junior Membership - open to people ten (10) to seventeen (17) years of age. They are entitled to all the privileges of the Club except the right to vote or hold office. They should be able to convert to regular membership upon reaching their 18th birthday.
- (d) Lifetime membership is available to members for twenty (20) consecutive years or more. Membership dues shall be waived; all membership privileges shall be retained.

Section 2. All members must be in good standing with the American Kennel Club and must subscribe to the purposes of this Club.

Section 3. While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

Section 4. Dues. Membership dues shall be set by the Board of Directors not to exceed \$25 per year for individuals, \$5 per year for each additional person over eighteen (18) in the same residence and/or \$5 for each junior member as stated in the Standing Rules. Dues are payable on or before the first day of January of each year. Each member of a household age eighteen (18) years or older will receive one vote. No member may vote whose dues are not paid for the current year. During the month of November, the Treasurer shall send to each household a statement of his/her dues for the ensuing year.

- (a) There shall be no initiation fee.
- (b) For new members who have not previously belonged to the Club, and who join after June 30th, dues should be one half of the annual amount for the remainder of the year.
- (c) For new members who have not previously belonged to the Club, and who join after October 31st, dues shall apply to the following year.
- (d) Any member whose dues remain unpaid on the 1st day of February shall have their membership terminated without notice and shall forfeit to the Club all claims or benefits to which he/she may have been entitled.
 - (1) A membership so terminated may be reinstated by the Board at any time within one year upon payment of the full current year's dues and pay a training fee for one (1) class.
 - (2) After the expiration of one year, reinstatement may be made only by application as prescribed for new members.

Section 5. Election to Membership. Each applicant for membership shall apply on a form approved by the Board of Directors and which shall provide that the applicant agrees to abide by the Constitution and By-Laws and the rules of the American Kennel Club. Accompanying the application, the prospective member shall submit dues for the current year.

All applications are to be filed with the Executive Secretary at a general meeting and each application is to be read at the next general meeting of the Club at which the applicant is present. At which time the application shall be voted upon by an affirmative vote of three quarters of the members present and voting at that meeting shall be required to elect the applicant. The Board of Directors, at their discretion, may waive the attendance requirements. Applicants for membership who have been rejected by the Club may not re-apply within six (6) months after such rejection.

Section 6. Termination of Membership. Memberships may be terminated:

- (a) By resignation. Any member in good standing may resign from the Club upon written notice to the Executive Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club, and they become incurred on the first day of January.
- (b) By lapsing. Membership shall be considered lapsed and automatically terminated if such member's dues remain unpaid 30 days after the first day of January; however, the Board of Directors may grant an additional 30 days of grace to such delinquent members in meritorious cases.
- (c) By expulsion. Membership may be terminated by expulsion as provided in Article VI of these By-Laws.
- (d) No cancellation or refund of dues shall be made under any circumstances.

Section 7. Assets. The assets of the Club are intended to support the objectives of the Club, charitable causes, and other expenditures as approved by the Board of Directors. This does not preclude reimbursement to Club members for expenditures and/or services approved by the Board of Directors.

Section 8. Benefits. The benefits of Club membership shall not be transferred to nonmembers without the specific approval of the Board of Directors, and in no case shall a Club member profit from such a transfer of benefits.

Section 9. Members are encouraged to volunteer assistance at all Club events. Members not enrolled in a class may train their dogs as space allows. Members training non-members' dogs shall be required to pay a full training fee. Training fees for members will be waived if the member meets the requirements of the volunteer self-certification program as noted in the Standing Rules.

Section 10. Eligibility for Awards Plaques

- (a) The dog must be owned or co-owned by a member when the AKC title is earned. The AKC title must be earned after membership is attained.

- (b) At the discretion of the Board of Directors, awards for other titles may be presented.
- (c) The member must provide the trophy chairman with all pertinent information on a timely basis.

ARTICLE II

MEETINGS AND VOTING

Section 1. Club Meetings. Meetings of the Club shall be held in the Salt Lake County area every other month, at such time and place as may be designated by the Board of Directors. The quorum for such meetings shall be 20% of the members in good standing.

Section 2. Special Club Meetings. Special Club meetings may be called by the President, or by a majority vote of the members of the Board of Directors who are present and voting at any regular or special meetings of the Board; and shall be called by the Executive Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held in the Salt Lake County area at such date, place and time as may be designated by the person or persons authorized herein to call such meetings. Notice of such meetings shall be given by the Executive Secretary at least five (5) days and not more than fifteen (15) days prior to the date of the meeting and said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat. The quorum for such a meeting shall be 20% of the members in good standing.

Section 3. Board Meetings. Meetings of the Board of Directors shall be held each month in Salt Lake County, at such a time and place as may be designated by the Board. Notice of each such meeting shall be given by the Executive Secretary at least five (5) days prior to the date of the meeting. The quorum for such meeting shall be a majority of the Board of Directors.

Section 4. Special Board Meetings. Special meetings of the Board of Directors may be called by the President or shall be called by the Executive Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held in Salt Lake County at such date, place and time as may be designated by the person authorized herein to call such a meeting. Notice of such meetings shall be given by the Executive Secretary at least five (5) days and not more than ten (10) days prior to the date of the meeting. Any such notice shall state the purpose of the meeting, and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board of Directors.

Section 5. Voting. Each regular member whose dues are paid for the current year as well as any lifetime member in good standing shall be entitled to one vote at any meeting of the Club at which he/she is present. Proxy voting shall not be permitted at any Club meeting or election.

ARTICLE III **DIRECTORS AND OFFICERS**

Section 1. Board of Director's. The Board of Directors shall consist of eleven members:

- (a) The President,
- (b) The Vice President,
- (c) The Executive Secretary,
- (d) The Treasurer,
- (e) Seven other Directors (the Immediate Past President may serve as officer or director).

All of whom shall be members in good standing, eighteen years of age and over, a member of the Club for one year, meet the requirements of the volunteer self-certification program and be elected at the Club's annual meeting as provided in Article IV and shall serve until the successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors. The officers shall be elected for a term of two years or until their successors take office. The Immediate Past President shall continue as a Director if the President is re-elected to a second term. The seven Directors shall be elected for a term of two years as vacancies occur. No one can hold more than one Director position on the Board of Directors. In the event the position cannot be filled, the Board of Directors will appoint someone to temporarily fill that position until a permanent Director can be appointed.

Section 2. Officers and their Duties. The Club's officers, consisting of the President, Vice President, Executive Secretary, and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

Officers

1. President

- (a) Exercises general supervision over the activities of the Club.
- (b) Ensures that the provisions of the Constitution and By-Laws are observed.
- (c) Is ex-officio member of all standing committees.
- (d) Authorizes the Treasurer to make payments which have been approved by the Board of Directors.

- (e) Provides the Executive Secretary with a copy of correspondence sent by him/her on behalf of the club.
- (f) Sees that all visitors are introduced to the membership.
- (g) Prepares an agenda for the board and general meetings of the Club and announces upcoming board and general meetings of the Club.
- (h) Shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these By-Laws.

2. Vice President

- (a) Assumes the duties of the President in his/her absence.
- (b) Plans and carries out all programs for meetings or any other function not otherwise provided for.
- (c) Arranges a meeting place for general monthly membership meetings.
- (d) Serves as parliamentarian and sergeant-at-arms.
- (e) Provides the Executive Secretary with a copy of all Club correspondence sent by him/her.
- (f) Oversees Club publicity and advertising.
- (g) Assists with arrangements for exhibitions put on by the Club.
- (h) Sends flowers and/or cards as determined by the Board of Directors.

3. Executive Secretary

- (a) Executes and follows up all Club correspondence.
- (b) Maintains accurate files of all Club correspondence, minutes and attendance records.
- (c) The address of the Club for all correspondence shall be that of the Executive Secretary.
- (d) Keeps a record of the minutes of all Club and Board meetings.
- (e) Keeps a record of attendance at all Club and Board meetings, including the two annual parties.
- (f) Provides the Board members with a copy of all Club and Board meeting minutes.
- (g) Provides and assists prospective members with application forms. Receives and deposits with the Treasurer monies for same.
- (h) Presents applications for membership to the members for approval. Keeps an accurate list of all members, their address, telephone numbers and email addresses. Sees that all members have a copy of this list by March 31st, or upon joining the Club. Sees that all officers are always provided with an up-to-date copy.
- (i) Provides members with current copies of the Club Constitution and By-Laws.

- (j) Notifies the general membership by way of the newsletter and/or email, not later than ten (10) days preceding each meeting of the time, place and program.
- (k) Notifies the Board of Directors not later than five (5) days preceding each Board meeting of the time and place.
- (l) Provides the Newsletter editor with a current mailing list.

5. Treasurer

- (a) Is the custodian of all financial records.
- (b) Safeguards Club funds and keeps a record of all financial transactions.
- (c) Is responsible for the collection of all monies due to the Club, including dues, training and trophy.
- (d) Receives monies from the Training Director(s) on class registration night(s).
- (e) Makes payment from the Club treasury upon authorization of the President, as approved by the Board of Directors, except for regular expenses.
- (f) Makes a report at each Board meeting of the financial transactions that have taken place since the last Board meeting.
- (g) Makes a financial report to the general membership every three months.
- (h) Prepares a balance sheet to be submitted to the Executive Secretary at the October meeting.
- (i) In November sends to each member a statement of his/her dues for the ensuing year and then notifies the Executive Secretary by February 28th of paid members.

Section 3. Directors and their Duties. The club directors shall act as chairpersons of the following committees: training (2), trophy (1), show (1), equipment (2) and hospitality (1). Club directors are encouraged to obtain volunteers for a sub-committee to help with their tasks.

1. Training Chairperson/Co-Chairperson

- (a) Organizes all training classes.
- (b) Arranges for demonstration and orientation before each new training session.
- (c) Makes certain all training fees are turned over to the Treasurer for deposit and ensures that an accurate record is kept on all trainees.
- (d) Promotes an organized training curriculum.
- (e) Keeps a list of all qualified instructors and arranges for instructors from this group. Qualifications to include the following:
 - (1) Has completed a series of instructor's classes.
 - (2) Has trained a dog through at least one beginner's class.
 - (3) Has been apprenticed as an assistant under at least two different instructors.
 - (4) Is a voting member of the Club.

- (f) Provides for a training location.
- (g) Provides instructors with certificates of completion for distribution.
- (h) Handles any problems which may arise at training class.
- (i) Ensures that jumps, mats and cleaning supplies, when necessary, are at classes.
- (j) Arranges for the instructor's education.
- (k) Encourages interested trainees in membership in the Club and further training.
- (l) Is responsible for selection and purchase of gifts for instructors to be presented at the awards dinner.

2. Trophy Chairperson

- (a) Is responsible for selection and purchase of all trophies as needed by the Club excluding Trial Ribbons for Obedience and Rally which are to be provided by the Show Secretary. The amount spent annually by the Club for trophies shall not exceed thirty percent of the prior year's net training fees plus \$5 per membership as of February 28th.
- (b) Solicits trophy donations for the Club when necessary.
- (c) Keeps an accurate record of all trophy donors and prepares a list of donors for the Treasurer so that he/she may bill the appropriate individuals.
- (d) Provides and sets up the trophy table at trials.
- (e) Is responsible for the tablecloth at all times and sees that it is in good condition.
- (f) Is responsible for the selection and purchase of gifts for the trial and tracking judges.
- (g) Is responsible for selection and purchases of thank you gifts at the annual awards dinner.
- (h) Is responsible for the selection and purchase of any other gifts as determined by the Board of Directors.
- (i) Compiles a list of all members who earn titles during the year from information submitted by said members and is responsible for plaques to be given at the awards dinner.

3. Show Chairperson

- (a) Assists the Trial Secretary or Superintendent in planning and carrying out each obedience and rally trial sponsored by the Club.
- (b) Acts as the facility/site liaison for the Club.
- (c) Plans and carries out each fun match and/or sanctioned match approved by the Board of Directors.
 - (1) Provides match location.
 - (2) Is responsible for setting up and removing match rings.

- (3) Arranges for judges from a list selected by the membership, and for Ring Stewards and clean up. Has available all necessary forms, judging sheets, arm bands, score cards, ribbons etc.
- (4) Handles any problems which may arise at matches and makes sure that current copies of the AKC Obedience Regulations and Match Regulations are available at all matches or trials.
- (d) Prepares premium list material and has it to the Trial Secretary/ Superintendent by the deadline date.
- (e) Arrange for and contact judges for upcoming trials.
- (f) Sends a request for approval of Trial dates, location and judges to the American Kennel Club.
- (g) Arranges for or provides transportation for trial judges.
- (h) Submits applications for sanctioned matches.
- (i) Carries out all correspondence with judges for trials.

4. Equipment Chairperson/Co-Chairperson

- (a) Is responsible for setting up and removing trial rings.
- (b) Assists the Show Chairperson.
- (c) Is responsible for the Club's trailers and all equipment, replacing and/or repairing as necessary with Club funds, as approved by the Board of Directors.
- (d) Is responsible for or assigns transportation of trailers and all equipment at events.

5. Hospitality Chairperson

- (a) Is responsible for planning and arranging for meals and/or refreshments at all meetings, social activities, or other functions of the Club.
- (b) Acts as official host/hostess to nonmembers at all Club functions.

Section 4. Vacancies. Vacancy in the office of President shall be filled by the Vice President. A vacancy in any other office or in the directorship shall be filled by the election of the members present at the next regular meeting of the Club from among those members eligible under Section 1 of the Article. The member elected shall serve for the remainder of the unexpired term. Eligibility of such officers or directors shall not be affected if the unexpired term is less than one-half of the regular term.

Section 5. Removal of Officers/Directors. Any officer or director who misses three consecutive regular meetings of the Board and/or Club shall, upon request of the President or Board of Directors, be expelled from his/her office. If the duties of the position are not fulfilled, the Board will take into consideration their ability to carry out their responsibilities. This is done with no feeling or prejudice for the individual concerned but for the benefit of the Club. This in no way affects his/her membership of the Club.

ARTICLE IV
THE CLUB YEAR ANNUAL MEETING, ELECTIONS

- Section 1. Club Year.** The Club's fiscal year shall begin on the 15th day of November and end on the 14th day of November. The Club's official year shall begin at the November Board Meeting following the elections and shall continue up to the next November Board Meeting.
- Section 2. Annual Meeting.** The annual meeting shall be held in the month of October at which Officers and Directors for the ensuing year shall be elected from among those nominated in accordance with Section 3 of this Article. They shall take office at the November Board meeting and each retiring officer shall turn over to his/her successor in office all properties and records relating to that office at this time.
- Section 3. Nominations.** No person may be a candidate in a Club election who has not been nominated. During the month of September, the Board of Directors shall select a Nominating Committee consisting of three members, not more than one of whom may be a member of the Board of Directors. The Executive Secretary shall immediately notify the committee chairpersons of their selection. The Board of Directors shall name a chairperson for the Committee, and it shall be his/her duty to call a committee meeting which shall be held on or before October 10th.
- (a) The Committee shall nominate one candidate for each office and candidates for the vacant positions on the Board of Directors, and, after securing the consent of each person nominated, shall immediately report their nominations to the Executive Secretary in writing.
 - (b) Upon receipt of the Nominating Committee's report, the Executive Secretary shall before October 15th notify each member in writing of the candidates nominated, through the newsletter or email to all Club members.
 - (c) Additional nominations may be made at the October meeting by any member in attendance provided that the person nominated does not decline when his/her name is proposed and provided further that if the proposed candidate is not in attendance at this meeting, his/her proposer shall present to the Executive Secretary a written statement from the proposed candidate signifying his/her willingness to be a candidate. No person may be a candidate for more than one position.
 - (d) Nominations cannot be made in any other manner than as provided in this Section.

ARTICLE V

COMMITTEES

- Section 1.** The Board of Directors may each year appoint committees to advance the work of the Club in such matters as dog shows, obedience trials, trophies, annual prizes, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board of Directors.
- Section 2.** Any committee appointed may be terminated by a majority vote of the full membership of the Board of Directors upon written notice to the appointee(s); and the Board may appoint successors to those people whose services have been terminated.
- Section 3.** An Audit Committee of three members shall be elected from the floor at the regular meeting of the Club in October. This committee shall meet and submit its report to the Executive Secretary no later than the November Board meeting.
- Section 4. General Duties of Committee Chairmen.** The Committee Chairperson(s) are not members of the Board of Directors. They attend Board meetings as directed by the President. The Committee Chairpersons are not elected. They serve at the pleasure of the President as approved by the Board.
- Section 5. Duties of the Advertising Committee Chairperson(s)**
- (a) Coordinate all activities intended to promote the club.
 - (b) Create and maintain social media accounts (i.e., the Website, Facebook, Instagram and TikTok, etc.).
 - (c) Create and maintain a Facebook page for the Club.
 - (d) Create and distribute a monthly newsletter.
 - (e) Report any needs or concerns to the President.
- Section 6. Scent Work Trial Chairperson.** This committee, consisting of one or more Club members, shall have the primary responsibility for the Club's Scent Work Trial(s). The Scent Work Trial Chairperson shall work with the Show Chairperson to hire judges, set trial dates, secure a site for the trial, arrange for a ground's chairperson, arrange for a Scent Work Trial Secretary, coordinate with other committees as required, and assure the Scent Work Trial Secretary has the information necessary to perform the duties of his/her position.
- Section 7. AKC Temperament Test Chairperson.** This committee, consisting of one or more Club members, shall have the primary responsibility for the Club's Temperament Test(s). The Temperament Test Chairperson shall work with the Executive Secretary to secure evaluators and set testing date(s).

Section 8. Obedience Chairperson. This person is responsible for obtaining stewards for the Club's Obedience trials. There will be a table steward, one gate steward, and two stewards that will be working with the judge for a total of four stewards.

Section 9. Rally Chairperson. This person is responsible for obtaining stewards for the Club's Rally trials. There will be a table steward, one gate steward, and two stewards that will be working with the judge for a total of four stewards.

Duties of Performance Committee Chairpersons

- (a) Act as the Chairperson (or obtain a chairperson) for all club sponsored events for their performance area.
- (b) Be familiar with and understand all AKC Rules and Regulations related to their performance area.
- (c) Be familiar with and update the Board of Directors on any and all changes made by the AKC to the Rules and Regulations for their performance area.
- (d) Make sure that all equipment used in events by the Club in their performance area complies with the AKC Rules and Regulations.
- (e) At least thirty (30) days prior to any Club sponsored event, make sure that all equipment to be used in their performance area at the event is in good condition. This includes, but is not limited to:
 - (1) Signs,
 - (2) Stop watches or timers,
 - (3) Jumps,
 - (4) Paperwork,
 - (5) Ring gates,
 - (6) Tape measurers, and
 - (7) Any other specific equipment necessary for that event.
 - (8) Report to the Show Chairperson on the need for any equipment purchases and or repairs.
 - (9) Make sure there are sufficient stewards to help with all club sponsored events in their performance area.

ARTICLE VI
DISCIPLINE

Section 1. American Kennel Club Suspension. Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

Section 2. Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the Club. Written charges with specifications must be filed in duplicate with the Executive Secretary together with a deposit of \$10 which shall be forfeited if such charges are

not sustained by the Board following a hearing. The Executive Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date of a hearing by the Board not less than three weeks or more than six weeks thereafter. The Executive Secretary shall promptly send one copy of the charges to the accused member by registered/certified mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her defense and bring witness if he/she wishes.

Section 3. Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both the complainant and the defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by the complainant and the defendant, the Board may, by a majority vote of those present, suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment is insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the fellow members at the ensuing Club meeting will consider the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Executive Secretary. The Executive Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

ARTICLE VII

AMENDMENTS

Section 1. Amendments to the Constitution and By-Laws may be proposed by the Board of Directors or by a written petition addressed to the Executive Secretary signed by twenty percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Executive Secretary for a vote within three months of the date when the petition was received by the Executive Secretary.

Section 2. The Constitution and By-Laws may be amended by a two-thirds vote of the members present and voting at any regular or special meeting called for the purpose, provided that the proposed amendments have been

included in the notice of the meeting and given through the newsletter or email to each member at least two weeks prior to the date of the meeting.

ARTICLE VIII **DISSOLUTION**

The Club may be dissolved at any time with the written consent of not less than two-thirds of the members. In the event of the dissolution of the Club other than for purposes of reorganizations whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club but after payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors

ARTICLE IX **ORDER OF BUSINESS**

Section 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- (a) Call to order
- (b) Introduction of visitors
- (c) Minutes of the last meeting
- (d) Elections of officers and/or directors
- (e) Vote on new membership applications
- (f) Report of the President
- (g) Report of the Executive Secretary
- (h) Report of the Treasurer
- (i) Report of the Vice President
- (j) Report of Committees, Standing and Special
- (k) Unfinished Business
- (l) New Business,
- (m) Announcement of next Board meeting
- (n) Adjournment of business meeting, and
- (o) Program (floor is turned over to the Vice President).

Section 2. At meetings of the Board, the order of business, unless otherwise directed by a majority vote of those present, shall be as follows:

- (a) Call to order
- (b) Introduction of visitors
- (c) Minutes of the last meeting
- (d) Report of the President
- (e) Report of the Executive Secretary
- (f) Report of the Treasurer
- (g) Report of the Vice President
- (h) Report of Committees, Standing and Special

- (i) Unfinished Business
- (j) New Business
- (k) Announcement of next Board meeting, and
- (l) Board meeting adjournment.

ARTICLE X

EQUIPMENT RENTAL POLICY/GUIDELINES

It is the policy of the Great Salt Lake Dog Training Club (GSLDTC) to help other local performance organizations and national or regional breed clubs in the promotion of AKC performance events by the rental of its equipment pursuant to the guidelines below. Equipment will only be rented out locally within a 50-mile radius of Salt Lake City, UT.

- Section 1.** These guidelines will be reviewed and approved by the Board of Directors at their November meeting, each year. Any changes will be made and approved by the Board at that meeting. The Board may revise this policy subsequently if deemed necessary. Any subsequent revisions will be specifically called to the attention of the general members.
- Section 2.** Any requests for the use of GSLDTC equipment and/or supplies must be made in writing and submitted to the Board of Directors for consideration. No verbal requests will be considered. (Requests made and approved prior to the initial approval of this policy will be honored; however, the remainder of the policy must be followed).
- Section 3.** Each request will be considered on its merit. Points of consideration will include, but not limited to the following: is it in the best interest of GSLDTC that the equipment and supplies be provided, is it in the best interest of the sport of dog performance events for the equipment and supplies to be provided, will the equipment be in the care of a GSLDTC member while being utilized by another club and will the absence of the equipment and supplies create a hardship on any GSLDTC activity.
- Section 4.** The club or organization renting GSLDTC equipment or supplies will be charged a minimum of \$100 per day, or any part thereof for obedience, rally, or tracking equipment.
- Section 5.** The renting party will be charged \$50 per day for each additional day that the equipment or supplies are in a standby status not due to GSLDTC's culpability.
- Section 6.** The transportation of GSLDTC equipment or supplies will be under the control of GSLDTC. The rental party will be charged for transportation at a minimum of \$150 if not transported by a member of the Club. Additional fees will be charged depending on the mileage from the point of origin. GSLDTC will dispense these transportation fees to the provider of the transportation at its discretion.

Section 7. Any rental agreement will be in written form and must be agreed with this policy. The agreement must be signed by the rental party and an officer of GSLDTC.

Section 8. The renting party will provide proof of liability insurance in an amount of \$100,000 covering the equipment, supplies, and conveyance to point of origin to ensure replacement or repair to its original state, any and all of the aforementioned equipment in the event of damage due to any cause.

ARTICLE XI

ROBERT'S RULES OF ORDER

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order the Club may adopt.

Revised and approved by the General Membership on April 28, 2025.